

TERMS AND CONDITIONS OF FNQHF MARKET AT CAIRNS SHOWGROUND:

- The Far North Queensland Hospital Foundation accepts no liability to damage, misplacement or loss of any equipment, props etc. stored at its facility by the stallholder. Security of equipment is the stallholder's responsibility.
- The stallholder is required to obtain any other necessary approval, lease, licence or permit under any other local law, Act or Regulations.
- Stallholders shall produce to Hospital Foundation, prior to the date required, any licences, permits or consents issued by the Environmental Health Unit or any other Government Agency in respect of their designated site.

APPLICATION PROCESS:

- Before an approval can be issued, stallholders are be required to present their goods for inspection by the Market Coordinator or designated staff member. (Photo proof is acceptable)
- Additional proof may be requested that the goods are handmade by the applicant.
- Reviews of craft making procedures will occur at the initial application stage.
- Selection criteria will be applied to the processes and products to ensure the product is representative of the guidelines of the market.

INSURANCE:

- All Stallholders must supply their own public liability insurance, noting Council as interested party with a minimum of \$20,000,000 indemnity. A valid certificate of currency must be provided to Hospital Foundation.

CRITERIA:

- Only goods listed on the application form and approved by Hospital Foundation are to be sold.
- Pre-approval is required if you wish to introduce a new product to your stall. The selling of goods not listed nor approved is strictly prohibited and can result in expulsion from the market.
- The sale of wholesale or imported goods is strictly prohibited.
- The sale of upcycled, vintage and antiques is permitted.
- The sale of pre-packaged food products; chutneys, jams, spreads that are local and handmade approved by the market vendor.

THE SALE OF FOOD PRODUCTS:

- All applicable approvals and permits must be obtained (i.e. 'Application for a Market Food Stall Licence' and current insurances). For further information about market food stalls: please call Council's Environmental Health Unit to discuss with an Environmental Health

PAYMENT:

Fees are applicable the market

- .Once approved, stallholders must pay by the nominated deadline for market day.
- A receipt will be issued upon payment of fees.

MARKET STALL SITES:

- Site sizes are 3m x 3m or 6m x 3m
- The Market Coordinator will allocate market stall sites and notify prior to market day.
- The Market Coordinator reserves the right to move market stall sites if necessary.
- The Stallholder must not use the designated site for any unapproved purposes.
- Individuals are not permitted to fundraise for any other given purpose unless authorised and coordinated by a registered charity or not for profit organisation under approval from FNQHF.

TIMES OF OPERATION: (8.00 am to 2.00 pm)**MARKET SET UP:**

- Stallholders may arrive two hours prior, no earlier, and must be set up and ready to trade 15 minutes prior to the start time. Stall sites must be packed up and vacated two hours after the finish time.
- Please enter through the gate outside the Fred Moule Pavilion on Mulgrave Road.
- Volunteers will direct where to park. Please follow the directions from the Volunteers.
- Cars are not permitted to enter the Pavilion
- It is a condition that stallholders supply their own marquee and equipment.
- All stalls must be kept to a high level of presentation and will be subject to review so as not to detract from the appearance of the stall or the overall market.
- Stallholders must remove any rubbish created and to ensure that the area used is kept in the same condition as before the use or activity commenced.
- Stallholders must not pack up before 2pm

SAFETY:

- Stallholders must not block off pedestrian walkways
- To ensure the safety of the public and stallholders, all goods, signage etc., are to remain within the boundary of the allocated site.
- Stallholders must use their best endeavours to ensure the safety of all persons attending the market.
- State Law - Please note that it is an offence to smoke within the markets and should any market stallholder wish to smoke they must remove themselves to a position a minimum of 5 metres away from any market stall (this includes e-cigarettes).
- State Law - Please note that it is an offence to consume alcohol in a public place without the relevant permits.